

SPECIAL MEETING OF THE STEPHENS CITY TOWN COUNCIL
THURSDAY JUNE 12, 2008
7:30 p.m.

Mayor Ray Ewing called the meeting to order at 7:30 p.m.

The following were present:

Vice Mayor Shull, Council member Ron Bowers, Council member Linden A. Fravel Jr.,
Council member Mike Grim, Council member James Harter, Absent: Council member
Joseph W. Hollis

Staff present: Brian Henshaw, Town Planner; Dianne MacMillan, Town Clerk; David Griffin,
Town Attorney;

ADOPT ACTION AGENDA

Council member Grim moved to approve the agenda and the motion passed.

ACTION AGENDA

A. Public Hearing – Ordinance to Vacate a Portion of Squirrel Lane

Mayor Ewing asked the town attorney for comments on the proposal. Mr. Griffin said it was part of the Crooked Lane project and part of a comprehensive vacation which was properly advertised. Mr. Henshaw said the vacation of Squirrel Lane would also dedicate ingress and egress for Sandy Pallet Co. until the completion of the western bypass and create a temporary construction easement to the Habitat for Humanity CDBG project. Council member Fravel asked if the ordinance omitted portion under the railroad track and Mr. Griffin assured him that section was not included in the vacation. Mayor Ewing opened the Public Hearing and asked for comments from the public. There being none, the public hearing was closed.

The Mayor asked that the clerk read the ordinance for the first reading by title only. The clerk read “An Ordinance for the vacation of that certain portion of right of way for Squirrel Lane within the town of Stephens City”. Vice Mayor Shull moved for adoption of the ordinance and it was approved.

The Mayor asked that the clerk read the ordinance for the second reading by title only. The clerk read “An Ordinance for the vacation of that certain portion of right of way for Squirrel Lane within the town of Stephens City”. Council member Fravel moved for adoption of the ordinance and it was approved by the following vote:

RECORDED VOTE:

Vice Mayor Shull	Aye	Council member Bowers	Aye
Council member Bowers	Aye	Council member Fravel	Aye
Council member Fravel	Aye	Council member Grim	Aye
Council member Harter	Aye	Council member Hollis	Aye

B. Public Hearing – CIP

Mr. Henshaw presented the CIP to Council and explained the projects for the next five years including highlights for the new year: main street restriping, traffic calming & visual enhancement, parking lot improvement for the town office lot, municipal building capacity carryover from last year, sewer system master plan, town equipment including computers, potential replacement for new municipal software which may come sooner than planned.

Mayor said the CIP was reviewed and forwarded by the Planning Commission. He opened the Public Hearing and asked for questions or comments. There being no response, the Public Hearing was closed

Council member Harter moved to approve the CIP as presented and the motion passed with the following vote:

RECORDED VOTE:

Vice Mayor Shull	Aye
Council member Bowers	Aye
Council member Fravel	Aye
Council member Grim	Aye
Council member Harter	Aye
Council member Hollis	Absent

C. Proposed budget 2008-2009

Mayor Ewing noted that the public hearing on the proposed budget was held at the last meeting with no comments.

Council member Harter moved that the Town Council adopt the budget for 2008-2009 (copy attached). The motion passed with the following vote:

RECORDED VOTE:

Vice Mayor Shull	Aye
Council member Bowers	Aye
Council member Fravel	Aye
Council member Grim	Aye
Council member Harter	Aye
Council member Hollis	Absent

Mayor Ewing asked the clerk to read the ordinance for the first reading. The clerk read “An Ordinance Appropriating Funds to be expended as set forth in the Budget for Fiscal Year beginning July 1, 2008 and ending June 30, 2009.” Council member Grim moved to adopt the ordinance and the motion passed with the following vote:

RECORDED VOTE:

Vice Mayor Shull	Aye
Council member Bowers	Aye

Council member Fravel	Aye
Council member Grim	Aye
Council member Harter	Aye
Council member Hollis	Absent

Mayor Ewing asked the clerk to read the ordinance for the second reading. The clerk read “An Ordinance Appropriating Funds to be expended as set forth in the Budget for Fiscal Year beginning July 1, 2008 and ending June 30, 2009.” Vice Mayor Shull moved to adopt the ordinance and the motion passed with the following vote:

RECORDED VOTE:

Vice Mayor Shull	Aye
Council member Bowers	Aye
Council member Fravel	Aye
Council member Grim	Aye
Council member Harter	Aye
Council member Hollis	Absent

D. Stephens Court Utilities Project – Contract Awarded to

Tim Stowe, Town Engineer, explained what the project involved. He said the project was advertised for bid on May 23 and the pre-bid was held on May 28th. Mr. Stowe reported that the low bid received at the bid opening June 6th was Barrett’s Excavating and Hauling. Vice Mayor Shull, Chair of the Water/Sewer Committee reported that the committee met, reviewed the bids and recommended awarding the contract to the lowest bidder.

Vice Mayor Shull moved that the Town Council approve the bid from Barrett’ Excavating and Hauling, issue a notice of award, and authorize the town manager to sign the contract. The motion passed with the following vote:

RECORDED VOTE:

Vice Mayor Shull	-	Aye
Council member Bowers	-	Aye
Council member Fravel	-	Aye
Council member Grim	-	Aye
Council member Harter	-	Aye
Council member Hollis		Absent

There being no further business, Councilman Grim moved to adjourn at 7:42 p.m. and the motion carried.

Ray E. Ewing, Mayor Ray Ewing

Dianne L. MacMillan, CMC, Town Clerk